

Civ – 0751-2463939
Mil – 2326
Email – apsgwalior@awesindia.edu.in

Army Public School
Morar Cantt, Gwalior
MP -474006

7010/APSG

04 Aug 2025

**SUBMISSION OF QUOTATION FOR EXAM CELL STATIONERY
(PURCHASE & PRINTING) – ACADEMIC SESSION 2025-26**

Dear Sir/Madam,

1. The Exam Cell stationery (purchase and printing) is required for the Academic Session 2025-26.
2. It is proposed to finalize the item-wise rates for the entire session. Orders for printing/supply of the items will be placed as per the periodic requirements throughout the session.
3. You are requested to submit your rates as per the format enclosed in Appendix 'A' and Appendix 'B', duly sealed and signed.
4. Kindly ensure that your quotation is sent only via Speed Post or Registered Post, so that it reaches the school office on or before 16 Aug 2025.

Thank you for your cooperation.


(Dr Arvind Kumar Sikarwar)
Principal

ARMY PUBLIC SCHOOL GWALIOR
PRINTING/ PURCHASE OF EXAM CELL STATIONERY

(a) Printing of Exam Cell Stationary

S No	Items	Appx Qty	Unit	Rate per unit	GST	Rate per unit with GST	Remarks
1	Printing of Question paper 60 GSM A4 Size paper (Appx 960 Students) (IX-XII)	1,28,340	Page				
2	Printing of Question paper 60 GSM A4 Size paper (Appx 1400 Students) (III-VIII)	2,26,400	Page				
3	Printing of worksheet (650 Students) (Nur to Second Standard)	41,600	Page				
4	Answer Sheets 16 Pages 65 GSM	15,600	Sheets				
5	Answer Sheets 12 Pages 65 GSM	19,400	Sheets				
6	Answer Sheets 08 Pages 65 GSM	41,600	Sheets				
7	Supplementary Sheets 4 Pages 65 GSM	60,000	Sheets				
10	Printing of Sample Question Papers Class X and XII with binding. Inner page 60 GSM, Cover – 210 GSM Perfect Binding, Multi Colour cover without lamination.	300 pages approx	Per Booklet				The number of pages are tentative and slightly increased and decreased. Rates will be adjusted according.

Note : I undertake that rates are valid for one Academic Year till 31 Mar 2026 and school will place order as per their requirement .

Name of the Vendor :

Firm :

Sig and Seal :

Date : Aug 2025

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04/08/25

ARMY PUBLIC SCHOOL GWALIOR
PRINTING/ PURCHASE OF EXAM CELL STATIONERY

(b) **Purchase of Exam Cell Stationary**

S No	Items	Appx Qty	Unit	Rate per unit	GST	Rate per unit with GST	Remarks
1	A4 Size Paper 70 GSM For Printing LOC, Registration, Examination Syllabus, Examination Blue Print, CBSE Curriculum etc	150	Ream				
2	A4 Size Paper 75 GSM Green Colour for Printing of Report Cards	12	Ream				
3	Map India Political	60	Packets				
4	World Physical	20	Packets				
5	Drawing Sheets (20'x14') Class XI & XII Painting	500	Sheets				
6	Graph Paper Packet (100 Graph per packet)	45	Packet				
7	Stapler Pin	20	Packets				
8	Rubber Band Big Size	15	Packet				
9	Thread	22	Rolls				
10	Plain Registers (200 Appx Page)	13	Register				
11	Fevicol 500 ml	2	Nos				
12	Yellow A4 Size Envelope	1000	Envelope				
13	Cello Tape Broad Transparent	10	Nos				
14	File Productors (Plastic)	4	Packets				
15	Box File	5	File				
16	Brown Tape	6	Nos				
17	Sponge Pad	10	Pics				

Note : I undertake that rates are valid for one Academic Year till 31 Mar 2026 and school will place order as per their requirement .

Name of the Vendor :

Firm :

Sig and Seal :

Date : Aug 2025

[Handwritten Signature]
04/08/25